

AN EVALUATION STRATEGY

1. Greet Toastmasters and Guests
2. Acknowledge speaker
3. Positive comment 1
 - A. Explain why and give specific reference
4. Positive comment 2
 - A. Explain why and give specific reference
5. Suggestion 1
 - A. Explain why and give specific reference
6. Suggestion 2 (if you have time)
7. Summary - repeat main points you made
8. End with another positive, motivating comment.
9. Turn control of the meeting back to the Toastmaster.

My strategy is to write down short reminders during the speech and then choose the ones to use during the 2-3 minutes of evaluation.

Compiled by Sherry Tuckett, DTM
Vice President Education 2009-10
West Seattle Club 832